

Drushti's Zimbra Collaboration Suite 6.0 Feature List

NO	Feature	Description
A]	General Web Interface	
	AJAX-based end user interface	Rich, interactive, web-based interface for end user functions (access via HTTP or HTTPS)
	Automatic web client updates	The web interface automatically updates to display messages and other updates
	Online end user help	Online end user help accessible directly from the end user interface
	Themes	Ability to customize the colors and appearance of the web interface
	Web client lazy loading	Load client JavaScript code on-demand to improve delay during the log in process
B]	Cross-Application Features	
	Drag/Drop with drag context	Ability to drag/drop items, with dynamic indicators of the number of items being dragged and valid drop zones
	Auto-complete addresses	Addresses auto-complete as they are being typed, including a dynamically updated selection dialog when multiple addresses match
	Tags	Ability to quickly categorize messages, contacts, and/or documents by attaching "Tags" with user-defined names and colors
	HTML formatting	Ability to render and create messages, appointments, and web documents in HTML format
	Spell check	Option to check and correct spelling in a mail message, calendar appointment, or web Document
	Mandatory spell check	Option to have mandatory spell check enabled
	Share with Internal Users and Groups	Ability to share Address Books, Calendars, Briefcase and Notebooks (Documents) with internal users and groups (read or write access)
	Share with External Users	Ability to share Address Books, Calendars, Briefcase and Notebooks (Documents) with external users via a custom password (read access)
	Share with Public	Ability to share Address Books, Calendars, Briefcase and Notebooks (Documents) with the public (read access)
	Zimbra Assistant	Mini dialog for quick actions (e.g. send message, create appointment) without changing the underlying application context
	Multi-source address picker	Ability to choose from users in personal Address Books, shared Address Books, or the Global Address List
	Keyboard Navigation	Keyboard shortcuts are available for Zimbra Web Client
	COS setting enhancements to prevent log warning	Accounts can be configured to let users log off without the warning
	Welcome or Home page	Enable a Home page tab that can display specific information for the user (PS)
	Custom logout page	Ability for users on logout to be redirected to a page other than the Zimbra login page
	User preferred or default selection of Zimbra Web Client	Accounts can be configured to use either the Standard Web Client, the Advanced Web client or both
	Manage shared items	Preference Share folder lists all items shared with the user

C]	Mail	
	<p>Conversations</p> <p>Conversations span folders</p> <p>Conversation rehash</p> <p>Conversation-level actions</p> <p>Preview pane</p> <p>Personal folders and hierarchies</p> <p>Publish RSS/ATOM feeds</p> <p>Subscribe to RSS/ATOM feeds</p> <p>Message print and print preview</p> <p>Message sort</p> <p>Flags</p> <p>Filters</p> <p>Filter existing messages</p> <p>Away messages</p> <p>Signatures</p> <p>Mandatory signatures (6.0.4)</p> <p>Compose in window</p> <p>Drafts</p> <p>User-controlled forwarding</p> <p>Reply with attachments option</p> <p>Right-click message context menu</p> <p>Right-click email address context menu</p> <p>Hover over attached image shows preview</p> <p>Create calendar appointment from message</p> <p>Quota indicator</p> <p>Export messages as ZIP file</p> <p>Reply/Reply-All Toggle</p> <p>Mail Identities</p> <p>Support for multiple external email accounts</p> <p>Reading Pane view can be set</p> <p>User-specified default HTML settings</p>	<p>Automatic grouping of messages in a message thread, enabling efficient message organization</p> <p>Conversations are formed independently of folders, meaning that messages in different folders can be part of the same conversation</p> <p>If a message is contributed to a conversation, that conversation is marked as unread and moved to the top of the Inbox</p> <p>Ability to perform actions on an entire conversation such as move, Tag, flag, drag/drop, etc.</p> <p>Ability to view a highlighted message in a preview pane</p> <p>Ability to create personal folders and folder hierarchies</p> <p>Ability to generate RSS or ATOM feeds based on the contents of the Inbox or other mail folders</p> <p>Ability to subscribe to RSS/ATOM feeds</p> <p>Ability to print a message and see a print preview</p> <p>Ability to sort messages based on subject, date, or sender</p> <p>Ability to flag/unflag messages/conversations for follow up</p> <p>Ability to define filter rules and priorities for incoming messages.</p> <p>Ability to run filters over existing email messages</p> <p>Ability to enable/disable a custom away message</p> <p>Ability to add a custom signature to a message</p> <p>Ability to create system-wide mandatory signatures</p> <p>Option to popup a separate window when composing a message</p> <p>Ability to save in-progress messages to a Drafts folder</p> <p>Ability for a user to set an automatic forwarding address and choose whether to leave a copy in the primary mailbox</p> <p>Option to Reply or Reply-All while retaining the attachments from the original message</p> <p>Right-clicking a message displays a menu of actions to take on that message (e.g. Mark Read, Reply, Delete)</p> <p>Right-clicking an email address displays a menu of actions to take on that address (e.g. view website, add/edit contact, create filter, search for messages)</p> <p>Hovering over an image attachment in a message displays a thumbnail preview of the image</p> <p>Ability to drag a message to a mini-calendar date to create an appointment based on the message</p> <p>Visual indicator of quota and amount of quota consumed</p> <p>Ability to export a set of messages as a ZIP file</p> <p>Ability to toggle between Reply and Reply-All while composing a reply</p> <p>Ability to create multiple identities in Zimbra Web Client and use different names and mail settings.</p> <p>Within ZWC, users can identify other POP email accounts that they have, retrieve email from those accounts and save in specific folders</p> <p>Users can set their default preference for viewing messages in the reading pane</p> <p>Users can set the default font family, font size and font color to use when composing email</p>

<p>Shared mailbox folders Ability to insert inline images in HTML Editor Signature Length can be set Definable expiration policy for systems folders Account quota warning</p> <p>Results of a URL can be made attachments Double click on mail opens message in new window Different signatures can be defined Email feature can be disabled Checkboxes to select mail</p> <p>Message priority can be set Instant Notification Multiple messages can be forwarded Aggregation of mail accounts using IMAP Three-pane view of mail Read Receipt</p> <p>Compose in Tabs Multiple forwarding addresses User controlled junk mail lists Sort Messages by size Print multiple messages</p>	<p>messages and Documents pages Users can share their mailbox folders and set the permission levels to manage or to view-only. Users can insert inline images in email messages and calendar appointments Admins can configure the maximum number of characters used in a signature</p> <p>Admin can define expiration policy for individual mailbox folders Users will receive an email message warning of quota usage based on a threshold defined by administrator Users can attach a URL to an email message</p> <p>Users can double-click on a message in message view to expand the view pane to full view Users can define up to three different email signatures to use Administrators can disable this feature on a COS or Account basis Users can check multiple emails in the list view to mark as read/unread/tag, delete, or to move to a different folder</p> <p>When sending a message, the priority is normal, but it can be set to high or low as well Users can get immediate notification of new mail Multiple messages can be selected and forwarded in one email Users can aggregate multiple external accounts in their Zimbra account using IMAP Users can select to view their mailbox in a three pane vertical view Messages can be flagged for a return read receipt. Users have a choice to turn this option off for messages they receive</p> <p>Multiple compose tabs can be opened and users can move between the tabs Allow users to set multiple forwarding addresses Allow users to set up black or while lists for emails through preferences settings Ability to sort messages based on size Ability to select and print multiple messages at once</p>
<p>D] Address Book</p>	
<p>Contact Card View Contact List View with Preview Pane Import/export contacts in CSV format Import/export vCards Contact print and print preview Right-click Contact context menu</p> <p>Drag/drop Contact to mini-cal date to create appointment Multiple Address Books per mailbox</p>	<p>Business card view of Contacts List view of Contacts with preview pane Ability to import/export Contacts in .csv format Ability to import/export contacts in vCard (.vcf) format Ability to print a single Contact or list of Contacts and see a print preview Right-clicking a Contact displays a menu of actions to take on the Contact (e.g. compose message, search for messages)</p> <p>Ability to drag a Contact to a mini-calendar date to create an appointment with that Contact Ability to create multiple Address Books in a single mailbox</p>

	<p>Move/copy contacts across Address Books Personal Distribution Lists (Group Lists) Custom Information Field (6.0.2) Add Photos to contacts</p>	<p>Ability to move/copy contacts from one Address Book to another (based on access privileges) Ability to create group contact lists in their user Address Books Users can create custom information fields in the contacts information form Photos and images can be uploaded to contacts in Address Books</p>
E]	Calendar	
	<p>Personal scheduling Group scheduling Recurrences and recurrence exceptions Resource scheduling Resource search by attributes Resource auto-respond Calendar alerts Time zone adjustment Per-appointment time zone setting Day, Week, Work Week, Month views List view Customizable first day of week Create/drag appointment inline in calendar views Quick Accept/Tentative/Decline from calendar views Identify internal users who can send an invitation Customize Free/Busy display Disable Send Notification Mail Faded display of declined appointments Calendar print and print preview Hover over appointment shows details Mini-cal Hover over date in mini-cal shows schedule Right-click mini-cal context menu Multiple calendars per mailbox Free/busy inclusion by calendar Subscribe to external calendars</p>	<p>Ability to schedule personal appointments Ability to schedule meetings and view attendees' free/busy information Ability to create recurring meetings and exceptions to recurring meetings Ability to book resources (locations, equipment, etc.) for a meeting Ability to search for available resources by attributes such as site, building, floor, and capacity Ability to configure a resource to auto-respond to scheduling requests based on availability Option to enable an alert popup for upcoming appointments Appointments/schedules are automatically displayed in the users current time zone Ability to set an explicit time zone for an appointment Ability to view calendars in Day, Week, Work Week, or Month views Ability to see appointments in selected calendars for a two week period, select multiple appointments to act upon at once User setting for the first day of the week; value chosen impacts the Week calendar view Ability to create an appointment and/or drag an appointment's boundaries inline in calendar views Ability to quickly mark Accept/Tentative/Decline from calendar views Only addresses identified by the user can send an invitation. Other invites are automatically declined. Users can customize how Free/Busy information about them is displayed Users can disable Send Notification Mail so that attendees do not receive an email update about minor changes to a meeting Declined appointments display faded so that the user remains aware of their occurrence Ability to print calendars in day, week, work week, or month views and see a print preview Hovering over an appointment in calendar view displays additional appointment details Option to display a miniature calendar at all times Hovering over a date in the mini-cal displays calendar information for that date Right-clicking on the mini-cal displays a menu of actions to take on the associated date (e.g. add appointment, search for messages) Ability for a user to create multiple calendars within a single account Ability for a user to designate which calendars will be included in the user's free/busy calculations Ability to subscribe to an external calendar in iCalendar (.ics) format</p>

	<p>Publish calendar in iCalendar format</p> <p>Multi-calendar overlay views</p> <p>Schedule "thermometer"</p> <p>Import calendars as ics iCal files</p> <p>Mark appointments as private</p> <p>Calendars can be for personal appointments only</p> <p>Search for appointments</p> <p>HTML Read-Only View for Public Calendars</p> <p>Admin receives email for shared Calendars</p> <p>Resource discovery</p> <p>Appointment status color-coded</p> <p>Options for deleting recurring meetings</p> <p>Recipient can edit invites</p> <p>Calendar filter rules (6.0.6)</p>	<p>Ability to publish/export a calendar in iCalendar (.ics) format</p> <p>Ability for a user to view multiple calendars overlaid in the same view, which each calendar optionally represented by a different color</p> <p>When viewing multiple calendars, option to view a "thermometer" that indicates the degree of conflict at each potential time slot</p> <p>Users can import calendar iCalendars (.ics)</p> <p>Appointments can be marked as private or public.</p> <p>Administrators can configure the Calendar feature to be able to create only personal appointments</p> <p>Users can search for appointments within their calendars</p> <p>Public calendars display in HTML read-only format</p> <p>Users with admin privileges receive copies of invites sent to the grantor</p> <p>Resource accounts can be searched in CALDAV</p> <p>A vertical color strip differentiates appointments based on status</p> <p>Users can select whether to cancel entire series or cancel only the selected instance and future meetings</p> <p>Users can edit an invitation that they receive to change time</p> <p>Users can create Calendar invite filter rules that filter either invites or replies</p>
F]	Tasks	
	<p>Manage tasks</p> <p>Share task lists</p> <p>Create task folders</p> <p>Sort tasks</p> <p>Prioritize tasks</p> <p>Tag tasks</p> <p>Attachments to tasks</p> <p>Print task lists</p> <p>View tasks by status</p> <p>Sync tasks</p>	<p>Add tasks and set the start and due date, set the priority and keep track of the progress and percentage complete</p> <p>Share task lists with internal and external users and set permission levels to manage or to view-only</p> <p>Users can organize task lists into folders</p> <p>Users can sort tasks by Status or Due Date</p> <p>Users can set the priority of tasks to high, normal or low</p> <p>Individual tasks can be tagged</p> <p>Files can be attached to a tasks</p> <p>The entire task list can be printed</p> <p>Users can select tasks by status.</p> <p>Sync tasks from an iCal remote service.</p>
G]	Documents	
	<p>Rich Web Document authoring</p> <p>Notebooks</p> <p>Multiple notebooks per mailbox</p> <p>Domain-level Notebook option</p> <p>Links</p> <p>Attachments as Documents</p>	<p>Ability to create rich web Documents with WYSIWYG or HTML editing</p> <p>Ability to create a notebooks as a Document repository and as a mechanism for navigating through Documents</p> <p>Ability to create multiple notebooks in a single mailbox</p> <p>Ability to create a notebook that is shared by everyone within a domain</p> <p>Ability to insert links in Documents to other Documents or to external URLs</p> <p>Ability to upload Attachments as Documents</p>

	<p>Ajax Linking & Embedding (ALE) Inline images Inline spreadsheets Document print and print preview Versioning</p>	<p>Ability to embed rich content objects as independently editable items inside a web Document Ability to embed an image as an ALE object inside a web Document Ability to embed a spreadsheet as an ALE object inside a web Document Ability to print a Document and see a print preview Pages show when last modified and version</p>
H]	Briefcase	
	<p>Briefcase Ability to add mail attachments Create presentations Attachments to email</p>	<p>Users can upload files to their mailbox and can access them from any computer Users can add email attachments to a selected folder Users can create and manage documents, slides presentations and spreadsheets directly in Briefcase Users can attach documents from their Briefcase to email messages they send</p>
I]	ZimletsTM	
	<p>Zimlets infrastructure Custom Zimlets design framework Content recognition and Zimlet trigger Zimlet hover-over displays Zimlet hover-over action menus Panel Zimlets Date Zimlet Email Address Zimlet Phone Zimlet URL Zimlet Zimlets Examples Directory Manage Zimlets on ZWC Zimlet application tabs</p>	<p>Ability to dynamically interact with internet/intranet applications and data sources during a ZCS session Design framework for building custom Zimlets Ability to recognize content patterns (e.g. dates, phone numbers) in mailbox items and to trigger a Zimlet(s) based on that content Dynamic displays that appear when hovering over recognized content patterns, including displays of external images/data Dynamic action menus that appear when right-clicking recognized content patterns Zimlets that display in a separate UI panel, enabling interaction via double-click and/or drag/drop Hovering over a date term (e.g. December 12, tomorrow, last Friday) displays the user's calendar schedule for that date Hovering over an email address displays additional information about that person (from data in the corresponding Contacts record) Right-clicking a phone number enables placing a VOIP call to that number (requires external VOIP client) Hovering over a URL displays a thumbnail image of the URL Directory of additional optional Zimlets that demonstrate examples of using the Zimlets infrastructure Users can disable or enable Zimlets from the Preferences Capability for Zimlets to create new application tabs</p>
J]	Search	
	<p>Server-side indexing Multi-condition search Text-based search queries Advanced Search</p>	<p>Server-side indexing of mailbox content, enabling fast and efficient search from the web interface Ability for a search to include any number of conditions combined via Boolean-like expressions (AND, OR, NOT, etc.) Ability to use text commands to execute searches Advanced interface for building searches</p>

<p>Cross-context search Wildcard searches Continuous search</p> <p>Saved Searches Search by keywords Search by date or date range Search by relative date/time</p> <p>Search by existence of an attachment Search by existence of an attachment type Search by flagged/unflagged status Search by folder Search by size Search by read/unread status Search by recipients Search by sender Search by subject Search by Tag Search by Zimlet content pattern Search by To/From domain Shared Contacts search Ability to search in user calendars Junk mail indexing can be disabled Search using is:solo</p>	<p>Ability to search for a specific item type (Mail, Contacts, Documents, etc.) or across item types Ability to search using a prefix plus a wildcard When using Search Builder, the search result set updates continuously as search conditions are changed Ability to save searches for subsequent one-click re-execution Ability to search for items that contain specific keywords Ability to search for items with a specific date or within a specific date range Ability to search for items with specific relative date/time characteristics (e.g. "today", "yesterday", "last 4 hours") Ability to search for items that contain an attachment Ability to search for items that contain an attachment of a certain type(s) Ability to search for items that have a specific flagged/unflagged status Ability to search for items that are in a specific folder Ability to search for items based on storage size Ability to search for items based on read/unread status Ability to search for items with specific recipients in the To/Cc fields Ability to search for items from a specific sender Ability to search for items based on subject Ability to search for items that include a specific Tag(s) Ability to search for items that contain specific Zimlet content patterns (phone numbers, etc.) Ability to search for items that were sent to or received from a specific domain Ability to search for Contacts in a Shared Address Book Can search for appointments in calendars up (up to 180 days) Administrator can disable the indexing of junk mail New search query option is:solo is available</p>
K] Mail	
<p>Conversations Conversations span folders</p> <p>Conversation rehash</p> <p>Preview pane Drafts Message sort Flags Away messages Personal folders and hierarchies Signatures</p>	<p>Automatic grouping of messages in a message thread, enabling efficient message organization Conversations are formed independently of folders, meaning that messages in different folders can be part of the same conversation If a message is contributed to a conversation, that conversation is marked as unread and moved to the top of the Inbox Ability to view a highlighted message in a preview pane Ability to save in-progress messages to a Drafts folder Ability to sort messages based on subject, date, or sender Ability to flag/unflag messages/conversations for follow up Ability to enable/disable a custom away message Ability to create personal folders and folder hierarchies Ability to add a custom signature to a message</p>

	User-controlled forwarding Reply with attachments option Quota indicator RSS/ATOM Feed Multiple Signatures Multiple Identities Support	Ability for a user to set an automatic forwarding address and choose whether to leave a copy in the primary mailbox Option to Reply or Reply-All while retaining the attachments from the original message Visual indicator of quota and amount of quota consumed Ability to subscribe to RSS/ATOM feeds Ability to create up to 20 custom signature Ability for users to specify different user identities when sending email messages
L]	Address Book (Contacts)	
	Add new contacts Enable auto adding of contacts Personal Distribution Lists (Group Lists) Multiple Address Books per mailbox	Ability to add contact to the Contact list Ability to have contacts automatically added Ability to create group contact lists in their Contacts list Ability to create multiple Address Books in a single mailbox
M]	Calendar	Many of the basic calendar features including
	Calendar Support Create meetings Per-appointment time zone settings Multiple view options Subscribe to external calendars Import/export calendars Recurrence and recurrence exceptions	Can create multiple calendars, import calendars and share calendars Ability to create meetings, all day events and appointments, mark them private and set free/busy Ability to set an explicit time zone for an appointment Ability to view calendars by day, week, work, week, month or as schedule view Ability to subscribe to an external calendar in iCalendar (.ics) format Ability to import or export in iCalendar (.ics) format Ability to create recurring meetings and exceptions to recurring meetings
N]	Tasks	
	Manage tasks Share task lists Create task folders Sort tasks Prioritize tasks	Add tasks and set the start and due date, set the priority and keep track of the progress and percentage complete Share task lists with internal and external users and set permission levels to manage or to view-only Users can organize task lists into folders Users can sort tasks by Status or Due Date Users can set the priority of tasks to high, normal or low
O]	Search	
	Create new search Move a saved search	Ability to enter a query and then save the search Ability to move a saved search to another folder
P]	Tags	Ability to categorize messages and contacts by attaching "Tags" with user-defined names and colors
	Preferences enhancements IMAP & POP Aggregation of Mail Accounts Briefcase and Documents Per-domain GAL Per-domain authentication Per-domain quota management	Keyboard navigation, themes, set time zone, mail filters Ability for users to aggregate external mail accounts using IMAP or POP Briefcase and Documents features are supported Ability to use different Global Address Lists for each domain Ability to use different authentication stores for each domain Ability to set quota for each domain (either unlimited or a maximum value per account)

	Enhanced Global Address List	Ability to create an GAL-sync account to make searching the GAL faster for users
Q]	Storage	
	Single-copy message storage Quotas Mailbox Quota view Message retention policies Disk full alerts	Messages (including attachments) sent to multiple users are stored once to optimize storage space Ability to set quotas for mailbox size and number of Contacts View of mailboxes sortable by quota, total mailbox size, or % quota consumed Ability to define retention policies for all messages, trashed messages, and/or junk messages Create alerts when disk has reached close to full capacity
R]	System Health & Security	
	Native anti-spam Configurable spam sensitivity Automated spam training Native anti-virus Configurable virus signature update frequency SMTP authentication System dashboards Service monitoring/status view Attachment blocking Install and Manage Certificates CalDAV standard support (Beta)	The ZCS natively includes Spam Assassin and the DSPAM filter for spam protection (can be turned on/off) Administrator interface setting to specify spam quarantine and kill thresholds Messages that users mark as Junk / Not Junk are automatically fed into the spam training engine The ZCS natively includes Clam AntiVirus for virus protection (can be turned on/off) Administrator interface setting to define the update frequency for virus signatures Ability to enforce client authentication to the SMTP server before relaying mail (with option to require authentication over TLS) Graphical display of system activity including disk usage, message volume, and AS/AV results Ability to monitor the status of all core system servers/services in a single view Ability to block attachments based on criteria such as attachment type or size Install and manage certificates from the administration console CalDAV models calendar events as HTTP resources in iCal format.
S]	Additional Compatibility	
	Exchange Migration Wizard Import Wizard for Outlook IMAP POP SOAP/REST APIs Active Directory integration External LDAP directory integration Initial user password Lotus Domino Migration Wizard Zimbra Desktop	Graphical tool that facilitates migration of accounts and mail/calendar/contacts/categories data from Exchange to the ZCS server Graphical tool that facilitates migration of an Outlook PST to the ZCS server Ability to access the ZCS server via IMAP clients, with the option to connect over SSL/TLS Ability to access the ZCS server via POP clients, with the option to connect via SSL/TLS Comprehensive suite of standards-based web services APIs enabling seamless integration with other applications Ability to utilize Active Directory for user authentication and/or Global Address List Ability to utilize an external LDAP directory for user authentication and/or Global Address List Admin can configure an initial password in the migration wizard and import wizard for newly provisioned accounts Graphic tool that facilitates migration of accounts and mail/calendar/contacts data from Lotus Domino to the ZCS server Users can access to the contents of their mailboxes when they are off line. Changes are synced when they log on